

 <p>CD- 141600</p>	<p>NEW MEXICO CORRECTIONS DEPARTMENT</p> <p><i>"We commit to the safety and well-being of the people of New Mexico by doing the right thing, always."</i> Courage Responsibility Ethics Dedication - CREDibly serving the public safety of New Mexico</p>	
	<p>ISSUE DATE: 01/11/16</p> <p>EFFECTIVE DATE: 01/11/16</p>	<p>REVIEWED: 11/30/18</p> <p>REVISED: 12/08/16</p>
	<p>TITLE: Special Management Population</p>	

AUTHORITY:

- A. Section 33-1-6 NMSA
- B. Policy *CD-141500 Restrictive Housing*

REFERENCES:

- A. Policy *CD-141000 Predatory Behavior Management Program*
- B. Policy *CD-142000 Drug Suppression Unit*
- C. *ACA Standards for Adult Correctional Institutions*, 4th Edition.

PURPOSE:

To provide a mission specific general population for inmates who NMCD is actively pursuing placement in appropriate alternative populations. This is a short term alternative to Restrictive Housing.

APPLICABILITY:

All inmates and staff of the New Mexico Corrections Department.

FORMS:

- A. **Inmate SMP Placement Appeal** form (*CD-141601.1*)
- B. **DSP/SMP Referral Checklist** form (*CD-141601.2*)

ATTACHMENTS:

None

DEFINITIONS:

- A. *Special Management Program Board*: Three (3) member panel appointed by the Director of Adult Prisons with sole authority to approve entry into the Special Management Program. The Director of Adult Prisons may not be a member of the Board.

POLICY:

- A. The New Mexico Corrections Department is committed to safe prisons to ensure inmates have access to programming that promotes successful re-entry.
- B. New Mexico Corrections Department is committed to reduce the number of inmates in the Special Management Population (SMP) and/or Restrictive Housing because of the potential negative effects on recidivism.
- C. New Mexico Corrections Department recognizes there are inmates with high risk security issues that cannot be placed in any general population other than SMP.
- D. Penitentiary of New Mexico-South facility has been designated as the unit for SMP.
- E. Inmates placed in SMP may be considered for out of state placement. (CD-141900)
- F. Inmate privileges in SMP will be determined by the PNM – South Deputy Warden.



David Jablonski, Acting Secretary of Corrections
New Mexico Corrections Department

11/30/18
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Policy: *CD-141600*

PROCEDURES:

Placement:

- A. Inmates will be referred to SMP by the sending facility’s Warden within 15 calendar days of placement in RHU. CD-141101.1 Enemy Justification form must be attached
- B. The sending facility’s Warden will complete a memorandum detailing the reasons for referral to SMP to include verification the referred inmate has exhausted all other NMCD general population housing options within their custody level assignment.
- C. Inmates will not be referred to SMP if they meet the criteria for the Predatory Behavior Management Program (*CD-141000*), or the Drug Suppression Program (*CD-142000*).
- D. The Warden will submit the referral memorandum to the Restrictive Housing Administrator.
 - 1. The SMP Board is the sole authority to approve entry into the Special Management Program. The Director of Adult Prisons may not be a member of the Board.
 - 2. Upon placement at the designated SMP facility, the inmate may appeal the decision to the Director of Adult Prisons on the Inmate SMP Placement Appeal form (*CD-141601.1*).
- E. A thorough review of the inmate’s placement in SMP will occur within 6 months. Reviews may also be held earlier if deemed necessary by management.



 David Jablonski, Acting Secretary of Corrections
 New Mexico Corrections Department

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NEW MEXICO CORRECTIONS DEPARTMENT
Inmate SMP Placement Appeal

Inmate Name: _____ NMCD#: _____

Institution: _____ Housing Unit: _____

Date of Placement in SMP: _____

Note: This Form Must Be Submitted To The Director of Adult Prisons Within 15 calendar days of SMP Placement.

State the basis of your Appeal: Include Documentation And Specific Reasons For Your Appeal. Use Additional Pages, If Necessary:

Inmate's Signature: _____ Date: _____

To Be Completed By The Director of Adult Prisons:

A. Date Received: _____

B. _____ Your Appeal Is Accepted For Consideration

C. Your Appeal Is Being Returned To You For The Following Reason(s):

_____ 1. The appeal is currently under review.

_____ 2. The appeal does not involve a DSU placement decision.

_____ 3. The appeal is a group appeal or petition.

_____ 4. The appeal is not timely.

_____ 5. Other: Specify _____

NEW MEXICO CORRECTIONS DEPARTMENT
Inmate SMP Placement Appeal

Director of Adult Prisons Investigation And Recommendation:

Appeal Granted _____

Appeal Denied _____

Director of Adult Prisons

Date

NEW MEXICO CORRECTIONS DEPARTMENT
DSP/SMP Referral Checklist

INMATE NAME: _____ NMCD#: _____ DATE: _____

DATE OF TRH PLACEMENT: _____ FACILITY: _____

Drug Suppression Program

Special Management Program

REFERRAL CHECKLIST

Memo on Inmate institutional history and conduct	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Documentation supporting the facts used for referral	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Misconduct report showing sanctions imposed by policy	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Unit Manager/Designee (Print/Sign)

Date

Facility Warden (Print/Sign)

Date

DSP/SMP Management Board Review and Action

<input type="checkbox"/> Approved for Placement
<input type="checkbox"/> Denied
Specific action to be taken by the facility:

DSP/SMP Management Board (Print/Sign)

Date

DSP/SMP Management Board (Print/Sign)

Date

DSP/SMP Management Board (Print/Sign)

Date